

# RECORD OF PROCEEDINGS

## *Minutes of Oak Hill Union Local Board of Education Meeting*

Held March 19, 2025

Paula Stewart, President, called the meeting to order on March 19, 2025 at 5:30 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Paula Stewart, Joe Elcess, Tyler Evans, Mike French, and Tim Howard.

### **022-25 Approve Minutes and Financial Reports**

Mr. French made the motion to approve minutes and financial reports, investment report and bills paid for February, 2025. Mr. Howard made a second to the motion.

#### **Roll Call Vote: 5 yea**

French yea Howard yea Elcess yea Evans yea Stewart yea

### **Winter Sports Recognition**

#### **Girls Basketball** (*Westen Hale*)

*Alyssa Whitt*

- *1st Team All SOC II*

*Charissa Krannitz*

- *2nd Team All SOC II*

#### **Boys Basketball** (*Heath McKinniss*)

*Colben Beucler*

- *1st Team All SOC II*
- *2nd Team All SE District Ohio Prep Sports Writers Association*
- *2nd Team All District 13 Coaches Association*

*Ethan O'Connor*

- *2nd Team All SOC II*
- *3rd Team All SE District Ohio Prep Sports Writers Association*

*Joseph Anteby*

- *Special Mention All SE District Ohio Prep Sports Writer Association*

#### **Honors Band and Choir** (*Bryce Werntz and Katherine King*)

##### **Honors Band:**

*Aubrey Canter, Brooklyn Costello, Trent Fulkerson, Ty Irwin, Aidan Isabelle, Myah Leonard, Morgan McCarty, Graham Michael, Kenton Michael, Waylon Michael, Whitley Michael, Daniel Radabaugh, Bella Shepard, Jacob Vernon, and Myra Woods*

##### **Honors Choir:**

*Heaveni Brown, Grant Lambert, Brady McCain, Julian McClaskey, Skylee Mullins, Lexi Riley, Bella Sites, Ayden Vaughn*

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**Superintendent's Report** - discussed/informed the board of the following:

- March 21-23 - Spring Musical
- March 25 - Band Spring Concert (7:30)
- April 10 - Last Day of Afterschool
- April 18 - Schools Closed (Good Friday)
- April 21 - Make-up Day for Staff and Students
- Shared his visit with the state legislatures Stephens and Pizzulli for state budgets; public school supporter

### **023-25 Approve New Business**

Mr. Evans made the motion to approve the following items:

- A. Approve the 2025-2026 Academic Calendar.
- B. Approve the following committee members for the 2025 Hall of Honor:

#### **Nominating Committee:**

Chairperson (Administrator): Whitney Crabtree/Josh Donley

Board Member: Joe Elcess

Education Association VP or Designee: Heath McKinniss

OHULIE VP or Designee: Angela Walsh

Community or Alumni (Representative): Joyce McClurg

#### **Selection Committee:**

Chairperson (Administrator/Superintendent): Jason Mantell

Board President or Designee: Paula Stewart

Education Association VP or Designee: Nathan Dugan

OHULIE VP or Designee: Tracy Hickman

Community or Alumni (Representative): Brian Moore

- C. Approve the following board policy revisions.

- |           |  |
|-----------|--|
| po0131.1  | Technical Corrections  |
| po0171    | RESCIND Review of Policies   |
| po1422.01 | Drug-Free Workplace  |
| po2260.02 | Single Gender Classes and Activities   |
| po2265    | Protections of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology |
| po2271    | College Credit Plus Program  |
| po2340    | Field and Other District-Sponsored Trips   |
| po2430.02 | Participation of Community/STEM School Students in Extra-Curricular Activities                             |
| po2431    | Interscholastic Athletics  |
| po2460    | Special Education  |

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po5113	Inter-District Open Enrollment
po5120	REJECT Assignment Within District
po5131	Student Transfers
po5136.01	Electronic Equipment
po5223	Released Time for Religious Instruction During the School Day
po5330	Use of Medications
po5350	Student Health, Well-Being, and Suicide Prevention
po5460	Graduation Requirements
po5610	Removal, Suspension, Expulsion, and Permanent Exclusion of Students
po5751	Parental Status of Students
po5780.01	Parents' Bill of Rights
po6151	Insufficient Funds Checks
po6460	Vendor Relations
po7421	Restrooms, Locker Rooms, Shower Rooms, and Changing Rooms
po7440.01	Video Surveillance and Electronic Monitoring
po8142	Criminal History Record Check for Contracted School Services
po8452	Automated External Defibrillators ("AED") and Cardiopulmonary Resuscitation
po8500	Food Services

- D. Approve the Early Childhood Education Program agreement with the Gallia-Jackson-Vinton Joint Vocational School District for the 2025-2026 school year to obtain clinical hours for students seeking the Child Development Associate Credential (CDA).
- E. Approve the Memorandum of Understanding for SNAP-Ed with The Ohio State University Extension for the 2025-2026 school year.
- F. Approve the Prom Promise presentation collaboration with the Oak Hill Police Department, Madison-Jefferson Fire Department, Lewis-Gillum Funeral Home, Jackson County EMS, Ohio State Highway Patrol, Jackson County Sheriff's Department, and Dale's Towing.

Mr. French made a second to the motion.

**Roll Call Vote: 5 yea**

Evans yea French yea Elcess yea Howard yea Stewart yea

### **024-25 Approve Personnel**

Mrs. Stewart made the motion to approve the following personnel:

- A. Approved the following substitutes for the 2024-2025 school year pending all certifications.

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**Substitute Teachers:**

Sonya Tennant

**Non-Bachelor's Substitute Teachers:**

Melissa Turner

**Substitute Teacher's Aide:**

Brittany Miller (Effective November 8, 2024)

C. Approved the following volunteers as Boat Captains for the 2024-2025 Oak Hill Bass Team pending all certifications.

- Steven Campbell
- Justin Williams
- Scott Lewis
- Jason Dunn
- John Rupert
- Jerry Nichols
- Tommy Long
- Patrick Boggs
- Eric Faye
- Brian Smith
- Lee Saylor

D. Approved the following maternity leaves/leaves of absence.

- Karley Osborne (April 23, 2025-May 23, 2025)
- Morganne Newsom (TBD)

Mr. Evans made a second to the motion.

**Roll Call Vote: 5 yea**

Stewart yea Evans yea Elcess yea French yea Howard yea

**025-25 Approve Additional Personnel**

Mr. French made the motion to approve the following additional personnel:

B. Approved the following volunteers for the 2024-2025 school year pending certifications.

- Daniel Stewart, Volunteer Boys/Girls Track Coach
- Ryan Bethel, Volunteer Baseball Coach
- Jody Fulk, Volunteer Baseball

Mr. Evans made a second to the motion.

**Roll Call Vote: 4 yea; 1 abstain**

French yea Evans yea Elcess yea Howard yea Stewart abstain

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### **026-25 Field Trips/Professional Meetings**

Mrs. Stewart made the motion to approve the following field trip/professional meetings:

- A. Approve the following field trips for the 2024-2025 and 2025-2026 school year.

<b><u>Date</u></b>	<b><u>Group</u></b>	<b><u>Location</u></b>
March 24, 2025	Choir	Newsies Musical (Jackson High School)
March 28, 2025	FFA	Total Media (Jackson, OH) - Radio/TV Broadcast
May 6-11, 2025	BPA	BPA National Leadership Conference (Orlando, Florida)
May 8, 2025	MS/HS Cross-Categorical	Rose Valley Animal Park
May 12, 2025	MS Band	Cornerstone UMC Music Workshop (Portsmouth, OH)
March 26-29, 2026	Band and Choir	Memphis, Tennessee

Mr. Howard made a second to the motion.

### **Roll Call Vote: 5 yea**

Stewart yea Howard yea Elcess yea Evans yea French yea

### **027-25 Approve Financials**

Mr. Howard made the motion to approve the following financial items:

- A. Authorize the Treasurer to enroll (renewal) in Ohio SchoolComp 2025 Worker's Compensation Group Rating program.

*Sponsored by the Ohio Schools Boards Association and the Ohio Association of School Business Officials.*

*Estimated group savings through participation is \$8,751.00. The annual enrollment fee is \$705.00.*

- B. Authorize the Treasurer to advertise a Request for Proposals (RFP) for the District Paving Project as follows:

*WHEREAS*, the Oak Hill Union Local School District recognizes the need for paving improvements at various district facilities, including the Middle School/High School, Elementary School, Central Office, and Bus Garage; and

*WHEREAS*, the proposed project will include mill and pave, sealcoat and crack fill, full-depth repair, and 2-inch paving; and

*WHEREAS*, the Board of Education desires to proceed with soliciting proposals from qualified contractors to complete the necessary work in accordance with applicable procurement policies and procedures;

*NOW, THEREFORE, BE IT RESOLVED* that the Board of Education hereby authorizes the Treasurer to advertise a Request for Proposals (RFP) for the District Paving Project; and

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*BE IT FURTHER RESOLVED* that the Treasurer is directed to take all necessary steps to ensure the proper and timely advertisement of the RFP in accordance with applicable laws and regulations.

- C. Authorize the Treasurer to proceed with the purchase of two (2) buses from Cardinal Bus Sales in accordance with the submitted bid; *BE IT FURTHER RESOLVED* that the Treasurer is authorized to execute all necessary documents and take all actions necessary to complete the purchase.

*There was only one (1) bus bid. The result was Cardinal \$122,433.00. Ohio Machinery/Thomas does not offer a gas option.*

- D. Authorize Superintendent and Treasurer enter into contract for the purchase of property located at 4984 State Route 93, Oak Hill OH 45656

*WHEREAS, the Board of Education has determined that the acquisition of certain real property is necessary and in the best interest of the district;*

*WHEREAS, the property located at **4984 State Route 93, Oak Hill, OH 45656** has been identified as a suitable location for maintenance/grounds;*

*WHEREAS, the Board of Education has reviewed and considered the terms and conditions for the purchase of said property and deems it beneficial to proceed with the acquisition;*

*NOW, THEREFORE, BE IT RESOLVED* that the Board of Education of Oak Hill Union Local School District hereby authorizes the **Superintendent and Treasurer** to:

- 1. **Enter into a contract** for the purchase of the property located at **4984 State Route 93, Oak Hill, OH 45656**, under terms and conditions deemed reasonable and in the best interests of the school district;*
- 2. **Execute all necessary documents** and take all required actions to finalize the purchase and secure ownership of the property;*
- 3. **Work with legal counsel** and other relevant professionals to ensure compliance with all applicable laws, regulations, and contractual obligations; and*
- 4. **Report back to the Board** upon completion of the transaction or if any significant changes arise in the process.*

*BE IT FURTHER RESOLVED* that this resolution shall take effect immediately upon its adoption.

- E. Approve Spence Environmental Consulting Inc. to perform a Phase I Environmental Site Assessment on property located at 4984 State Route 93, Oak Hill, OH.

- F. Authorize the Superintendent and Treasurer to Proceed with the Purchase of a Football Scoreboard, Contingent on Sponsorships for Advertisements and Installation

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*WHEREAS, the Board of Education has determined the need for the purchase and installation of a new football scoreboard at Davis Stadium, to enhance the game-day experience for students, staff, and community members; and*

*WHEREAS, the Board recognizes the importance of securing sponsorships for advertisements to offset the cost of the purchase and installation; and*

*WHEREAS, the Board of Education desires to authorize the Superintendent and Treasurer to take the necessary steps to proceed with the purchase, contingent upon securing sufficient sponsorships to cover the cost of the scoreboard and its installation;*

*NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Oak Hill Union Local School District, that the Superintendent and Treasurer are hereby authorized to:*

- 1. Begin negotiations for the purchase of the football scoreboard and coordinate the installation process;*
- 2. Seek and secure sponsorships for advertisements that will cover the costs associated with the purchase, installation, and any ongoing maintenance of the scoreboard;*
- 3. Enter into contracts or agreements with sponsors as needed to secure the required funding for the project;*
- 4. Proceed with the purchase and installation of the scoreboard once sufficient sponsorships are confirmed to cover the total costs.*

### G. Approve the district's Revised Student Wellness and DPIA Spending Plan.

*WHEREAS, the Oak Hill Union Local Board of Education is committed to promoting the physical and mental health, well-being, and academic success of all students; and*

*WHEREAS, the Board recognizes the importance of addressing the needs of disadvantaged pupils through targeted interventions and support services; and*

*WHEREAS, the Student Wellness and DPIA Spending Plan has been developed to allocate resources effectively to enhance student wellness and support disadvantaged pupils;*

*NOW, THEREFORE, BE IT RESOLVED that the Oak Hill Union Local Board of Education hereby approves the Student Wellness and DPIA Spending Plan as presented;*

*BE IT FURTHER RESOLVED that the Superintendent and Treasurer are authorized to implement the plan and make necessary adjustments to ensure its successful execution;*

*BE IT FURTHER RESOLVED that the Board will receive regular updates on the progress and impact of the Student Wellness and DPIA Spending Plan.*

### H. Approve the additional purchases to the Tyler Technology Transportation:

- 1) Additional Plat map updates for Gallia and Lawrence Counties - \$5,000.00
- 2) Additional mount/tablet for new bus - \$300.00
- 3) Additional Student Ridership Reader and RFID Cards - \$7,430.00

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- I. Authorize the Superintendent and Treasurer to enter into the Master Service Agreement with META Solutions effective July 1, 2025 and ending June 30, 2026.
- J. Authorize the Treasurer to take all necessary steps to set up the account with GovDeals, list surplus items no longer needed for educational purposes, and manage the auction process in compliance with board policy, applicable laws and regulations.
- K. Accept the following donations.

<u>To:</u>	<u>From:</u>	<u>Amount:</u>
After Party Class of 2025	Vinton County National Bank	\$100.00
Oak Hill Baseball	Clark's Giovanni's - Oak Hill	\$150.00
Bethany Irwin	Performing Arts (MS/HS Choir)	\$150.00
Doug Crabtree	Performing Arts (MS/HS Choir)	\$100.00

Treasurer Rhonda Harrison discussed/updated the following items:

- Paving Project - Thanks to Tim Swann and Chase, from Vasco, for walking our facilities and helping prepare RFP.
- Bus Purchase - There was only one (1) bus bid. The result was Cardinal \$122,433.00. Ohio Machinery/Thomas does not offer a gas option.
- Purchase adjacent property - Primary use will be for Maintenance/Grounds. Central location, storage, and easy access.
- Football scoreboard - Needs replaced. Requesting to authorize the Superintendent and Treasurer to move forward with the purchase and contract installations. Contingent upon securing sponsorships.
- District Wellness Plans - Funds are originally from 2020. There are no stipulations. Last year must be spent by June 30, 2025. Admin met five to six times to address student and staff needs. At least 50% must be spent on physical and mental health services. Non-academic barriers for students are physical development/supplemental and before/after school.
- Tyler Technologies – additional purchases
  1. Plat Maps (Lawrence and Gallia Counties).
  2. RFID Cards/Readers for students.
- GovDeal – A public auction website that auctions excess/disposal items that are no longer needed.

Mr. Evans made a second to the motion.

**Roll Call Vote: 5 yea**

Howard yea Evans yea Elcess yea French yea Stewart yea

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*Communication:*

*Ms. Wendi Wood, OEA, spoke about the government budget support for public education.*

*Mr. Mantell and Mrs. Stewart also spoke about the government budget support for public education.*

*Mr. French stated that he met with State Representatives Stephens and Pizzulli last week. They support public education.*

## **028-25 Executive Session**

Mrs. Stewart made the motion to enter into executive session for the current form, RC 121.22 for (1) the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees. (8) Consideration of confidential information related to a) marketing plans, business strategy, personal finance for economic development assistance under provision of state law; b) to protect interest of applicants or possible investment of public fund expenditures. Mr. Elcess made a second to the motion.

*The Board entered into executive session at 6:12 p.m.*

*The Board invited Mr. Mantell, Ms. Harrison, and Mr. Todd Fowler to enter into executive session at 6:12 p.m.*

*Mr. Todd Fowler exited the executive session at 6:47 p.m.*

*The Board exited the executive session at 7:29 p.m.*

## **029-25 Adjournment 7:29 p.m.**

Mr. Elcess made the motion to adjourn. Mrs. Stewart made a second to the motion.

### **Roll Call Vote: 5 yea**

Elcess yea Stewart yea Evans yea French yea Howard yea

The next regularly scheduled meeting will be held on April 16, 2025 at 5:30 p.m.

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President

Attest:

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Treasurer