

RECORD OF PROCEEDINGS

Minutes of Oak Hill Union Local Board of Education Meeting

Held January 14, 2025

Paula Stewart, President pro-tempore, called the organizational meeting to order on January 14, 2025 at 4:04 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Joe Elcess, Tyler Evans, Mike French, Tim Howard, and Paula Stewart.

Superintendent's Report:

- *January is Board Recognition Month.*

PROCLAMATION

2025

WHEREAS, it shall be the mission of the Oak Hill Union Local School District to provide all students with the best possible education; and

WHEREAS, the school board sets the direction for our community's public schools by envisioning the community's education future; and

WHEREAS, the school board sets policies and procedures to govern all aspects of school district operation; and

WHEREAS, the school board keeps attention focused on progress toward the school district's goals and maintains a two-way communications loop with all segments of the community; and

WHEREAS, serving on a school board requires an unselfish devotion of time and service to carry on the mission and business of the school district; and

WHEREAS, the school board must respond on behalf of the community to the educational needs of students; and

WHEREAS, the school board voluntarily accepts the above-mentioned responsibilities;

NOW, THEREFORE, BE IT RESOLVED that the Superintendent and Oak Hill Union Local Schools, do hereby proclaim January 2025 as School Board Recognition Month.

We encourage all citizens to publicly and privately thank the school board members for their dedication and service to our children and our community.

*Signed this 14th Day of January, 2025, at the
Regularly Scheduled Board of Education Meeting*

Superintendent - Oak Hill Union Local School District

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President pro-tempore, Paula Stewart, conducted the nomination and approval of the 2025 Board President and Vice-President.

001-25 Nomination and Approval for 2025 President of the Board of Education

Mr. Joe Elcess made the motion to nominate and approve Paula Stewart for President. Mr. Tim Howard made a motion to close nominations and approve Mrs. Stewart for President.

Roll Call Vote: 4 yea; 1 abstain

Elcess yea Howard yea Evans yea French yea Stewart abstain

002-25 Nomination and Approval for 2025 Vice-President of the Board of Education

Mr. Joe Elcess made the motion to nominate and approve Mike French for Vice-President. Mrs. Paula Stewart made a motion to close nominations and approve Mr. French for Vice-President.

Roll Call Vote: 4 yea; 1 abstain

Elcess yea Stewart yea Evans yea French abstain Howard yea

003-25 Oath of Office for 2025 Board Members

Treasurer Rhonda Harrison administered the Oath of Office to President Paula Stewart and Vice-President Mike French.

004-25 Establish Date, Time, and Place for Regular Monthly Meeting of the Oak Hill Union Local Board of Education

Mr. French made the motion to adopt the meeting place of the Oak Hill Union Local Board of Education beginning at 5:30 p.m. on the third Wednesday of each month and to be held in the location of the Oak Hill Middle/High School Library unless announced otherwise. Mr. Evans made a second to the motion.

Roll Call Vote: 5 yea

French yea Evans yea Elcess yea Howard yea Stewart yea

005-25 Establishment of Travel Reimbursement for all Professional Meetings

Mr. French made the motion to establish and approve the travel reimbursement at the IRS 2025 recommended rate per mile 70 cents/mile for out of town professional meetings. Mr. Evans made a second to the motion.

Roll Call Vote: 5 yea

French yea Evans yea Elcess yea Howard yea Stewart yea

006-25 Approve Authorizations for 2025

Mrs. Stewart made a motion to approve the following authorizations for 2025:

- A. Approve the authorizations for 2025 as presented in items B-M.
- B. Approve/Authorize the Treasurer, Mrs. Rhonda Harrison, to pay bills, provided funds are available, and report monthly to the Oak Hill Union Local Board of Education amount expended for each bill.

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- C. Approve/Authorize the Superintendent to be the authorized as purchasing agent for all materials and services not subject to the \$75,000.00 competitive bid requirement.
- D. Approve/Authorize the Superintendent to approve all staff professional leave. The Board President shall approve travel and expenses for board members.
- E. Approve/Authorize the Treasurer to secure advances on tax settlements when possible and invest inactive or interim funds in U. S. Government securities or securities allowable by state law. Proceeds are to be deposited in the General Fund unless otherwise specified by a trust agreement.
- F. Approve/Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or non-teaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.
- G. Approve/Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.
- H. Approve/Authorize the advancement of money by the Treasurer to special funds from the General Fund on a temporary basis, in order to comply with legal restrictions placed upon credit balances.
- I. Approve/Authorize that the Treasurer shall be designated as the person authorized to sign checks on all accounts for 2025.
- J. Approve/Authorize the Superintendent to apply for all State and Federal Programs deemed appropriate.
- K. Approve/Authorize a resolution to give authority to the Principals for 2025 to enter into contract for yearbooks, diplomas, announcements, class rings, caps & gowns, and any other purchases from student activity funds.

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- L. Approve/Authorize the Treasurer as the district's public records designee effective January 1, 2025.

Mr. Evans made a second to the motion.

Roll Call Vote: 5 yea

Stewart yea Evans yea Elcess yea French yea Howard yea

007-25 Approve Additional Authorization for 2025

Mr. Evans made a motion to approve the following additional authorization for 2025:

- M. Approve/Authorize the 2025 Board Member Liaisons:

Board Member Appoint: Legislative Liaison: Mike French

Board Member Appoint: Educational Liaison: Paula Stewart

Mr. Howard made a second to the motion.

Roll Call Vote: 3 yea; 2 abstain

Evans yea Howard yea Elcess yea French abstain Stewart abstain

008-25 Adjournment 4:08 p.m.

Mr. Elcess made the motion to adjourn. Mr. Evans made a second to the motion.

Roll Call Vote: 5 yea

Elcess yea Evans yea French yea Howard yea Stewart yea

President

Attest:

Treasurer