

# RECORD OF PROCEEDINGS

## *Minutes of Oak Hill Union Local Board of Education Meeting*

*Held* December 11, 2024

Paula Stewart, President, called the meeting to order on December 11, 2024 at 5:33 p.m. The meeting was held at the Oak Hill High School Library, 5063 State Route 93, Oak Hill, OH.

Upon call of the roll the following members answered as present: Paula Stewart, Joe Elcess, Tyler Evans, Mike French, and Tim Howard.

### **087-24 Approve Minutes and Financial Report**

Mr. French made the motion to approve minutes and financial reports, investment report and bills paid for November, 2024. Mr. Evans made a second to the motion.

#### **Roll Call Vote: 5 yea**

French yea Evans yea Elcess yea Howard yea Stewart yea

*Superintendent's Report - discussed/informed the board of the following:*

- *Christmas Choir Concert (December 8 at 2:00 p.m.)*
- *Christmas Band Concert (December 10 at 7:30 p.m.)*
- *OHES Literacy Night (December 12 from 5:30-7:30 p.m.)*
- *Holiday Cereal Drive (Donations accepted through December 16)*
- *OHES Christmas Programs (December 18; Starts at 9:00 a.m.)*
- *Christmas Break (December 23-January 3)*
- *Staff In-Service (January 6)*
- *Students Return (January 7)*
- *January 10 (End of 2nd 9 Weeks)*
- *Athletics – Boys and Girls Basketball*

### **088-24 Approve New Business**

Mrs. Stewart made the motion to approve the following items:

#### A. Approve the following board policy revisions.

po0100	Definitions
po0142.1	Oath
po0151	Organizational Meeting
po0152	Officers
po0155	Committees
po0163	Presiding Officer
po0164	Notice of Meetings
po0165	Board Meetings
po0165.1	RESCIND Regular Meetings
po0165.2	RESCIND Special Meetings
po0166	Agendas
po0167.2	Executive Session
po0167.7	Use of Personal Communication Devices
po0173	RESCIND Board Officers
po1130	Conflict of Interest

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po3113	Conflict of Interest
po4113	Conflict of Interest
po4120.08	Employment of Personnel for Co-Curricular/Extra-Curricular Activities
po4121	Criminal History Background Check
po5131	Student Transfers
po5136	Personal Communication Devices
po5136.01	Electronic Equipment
po5200	Attendance
po5500	Student Conduct
po5780	Student/Parent Rights
po6110	Grant Funds
po6111	Internal Controls
po6112	Cash Management of Grants
po6114	Cost Principles - Spending Federal Funds
po6220	Budget Preparation
po6320	Purchasing and Bidding
po6325	Procurement - Federal Grants/Funds
po6460	Vendor Relations
po6550	Travel Payment & Reimbursement/Relocation Costs
po7310	Disposition of Surplus Property
po7450	Property Inventory
po7530.02	Staff Use of Personal Communication Devices
po7540.03	Student Technology Acceptable Use and Safety
po7540.04	Staff Technology Acceptable Use and Safety
po7540.09	Artificial Intelligence ("AI")
po8310	Public Records
po9160	Public Attendance at School Events

Mr. Elcess made a second to the motion.

**Roll Call Vote: 5 yea**

Stewart yea Elcess yea Evans yea French yea Howard yea

### **089-24 Approve Personnel**

Mr. Evans made the motion to approve the following personnel:

A. Approved the following substitute for the 2024-2025 pending all certifications.

#### **Non-Bachelor's Substitute Teacher:**

Ryan Bethel

Mr. Howard made a second to the motion.

**Roll Call Vote: 5 yea**

Evans yea Howard yea Elcess yea French yea Stewart yea

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### **090-24 Field Trips/Professional Meetings**

Mr. French made the motion to approve the following field trip/professional meetings:

- A. Approve the following field trips for the 2024-2025 school year.

December 14, 2024      HS Concert Choir      Portsmouth, Ohio Winterfest  
December 20, 2024      BPA      Regional Officer Meeting

- B. Approve the following requests for professional meeting and travel.

Andrea Hale      Five Star Fellowship      Gallia-Vinton ESC, Rio Grande, OH  
Michael Harden      Landmark Moments Fellowship      Gallia-Vinton ESC, Rio Grande, OH  
Nathan Dugan      Landmark Moments Fellowship      Gallia-Vinton ESC, Rio Grande, OH

Mrs. Stewart made a second to the motion.

### **Roll Call Vote: 5 yea**

French    yea      Stewart    yea      Elcess    yea      Evans    yea      Howard    yea

### **Treasurer's Report - discussed/informed the board of the following:**

- *JACO BD DD Contract*
- *General Fund transfer for football items purchase last summer*
- *Sealed bid for buses*
- *Urgent Necessity*
- *Online Auction*
- *Mr. Werntz's grant (Congratulations! What an opportunity for Bryce.)*

### **091-24 Approve Financials**

Mrs. Stewart made the motion to approve the following financial items:

- A. Approve the contract with the Jackson County Board of Developmental Disabilities for educational services during the 2024-2025 school year.
- B. Approve the recommendation of Local District Coordinator Chris Jordan to enter into Transportation Agreement/Waiver/Release for the remainder of the 2024-2025 school year for the following.

### **Parent/Guardian:**

Lauren McCain

- C. Authorize the Treasurer to transfer \$15,400.00 from the General Fund 001 to the Athletic Fund 300/900H for the unauthorized Football purchases of August 2024.

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- D. Authorize the Treasurer to advertise for sealed bids to sell/dispose district property no longer needed for educational purposes:

2006 Freightliner/Thomas Body 56 Passenger - 221,365 miles Bus #18

2010 Freightliner/Thomas Body 72 Passenger - 316,102 miles Bus #33

2012 Freightliner/Thomas Body 66 Passenger - 159,306 miles Bus #60 - needs new engine

2013 Freightliner/Thomas Body 72 Passenger - 208,557 miles Bus #38 - needs new engine

- E. DECLARING URGENT NECESSITY AND WAIVING COMPETITIVE BIDDING FOR SCHOOL BUS PURCHASE.

### *DECLARING URGENT NECESSITY AND WAIVING COMPETITIVE BIDDING FOR SCHOOL BUS PURCHASE*

*WHEREAS, Oak Hill Union Local School District has experienced an unexpected and unanticipated loss of bus#38 and bus #60 in the District's transportation fleet; the two buses have engines that are blown, one bus is currently in the shop being evaluated for repair and the other is sitting on the district lot; Lang Truck & Trailer Service has determined the cost of the repair for each bus will be \$34,182.72; the district is currently operating a backup bus in the District's fleet to transport students; and*

*WHEREAS, the Superintendent believes that it is in the best interests of the Board of Education to serve the transportation needs of the District's students to purchase one school bus, funds are available for the purchase, and*

*WHEREAS, the Superintendent recommends that the purchase of one new bus be made as soon as possible to address the District's transportation needs in order for reliable transportation to be available; and*

*WHEREAS, the Board believes that an urgent necessity exists with respect to the immediate purchase of a school bus to transport students and that it is in the best interest of the Board and the District to waive competitive bidding for the purchase of the new bus identified by the Superintendent to provide reliable and safe transportation for students;*

*NOW THEREFORE BE IT RESOLVED, pursuant to the Ohio Revised Code Section 3313.46, that the Oak Hill Union Local School District Board of Education hereby declares that the facts as stated above are sufficient to constitute an urgent necessity as provided for by law, such that the board will dispense with the competitive bidding requirements outlined in Ohio Revised Code in order to immediately acquire a new school bus for the District;*

*BE IT FURTHER RESOLVED, that the Board declares this urgent necessity to exist based upon its further judgement that if the purchase of the new school bus is not acted upon immediately, the transportation of the District's students could be jeopardized;*

*BE IT FURTHER RESOLVED, that the Board will pursue the following options, in good faith, to obtain a new school bus for the District;*

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1. *The Board will contact at least two known vendors of buses to obtain price quotations for the bus that meet the needs of the District's transportation services and;*
2. *The Board will specify in its request for price quotations that the new bus be delivered as soon as physically possible thereafter;*

*BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent and Treasurer to enter into contract with the vendor who has a bus that not only meets the needs of the District's transportation department, but also can be delivered as soon as absolutely possible.*

- F. Approve the payment of accrued unused vacation leave per board policy 6530:

Joe Stewart - 10 days

- G. Approve the application, submission, allocation and disbursement of the Ohio Arts Council Fund Every County Grant in the amount of \$4,941.00 to support the travel and professional development experience in Wales for Bryce Werntz.
- H. Approve OSBA annual membership dues for January – December, 2025 in the amount of \$5,948.00.
- I. Approve resolution to renew OSBA Legal Assistance Fund (January 1-December 31, 2025).

*Whereas, the Oak Hill Board of Education wishes to support the efforts of other boards of education to obtain favorable judicial decisions and,*

*Whereas, the Ohio School Boards Association of Legal Assistance Fund has been established for this purpose,*

*Therefore, the Board hereby resolves to participate in the OSBA LAF for calendar year 2025 and authorizes the treasurer to pay the LAF \$250.*

- J. Approve OSBA's 2025 Virtual Transportation Supervisor Program in the amount of \$250.00.
- K. Approve the following donations.

<b><u>To:</u></b>	<b><u>From:</u></b>	<b><u>Amount:</u></b>
Volleyball	Holzer (Coach Meeting)	\$100.00
Boys Basketball (2009 Donors Club)		
	Boggs Pest Control	\$100.00
	Rowdy's Smokehouse	\$100.00
	Kali's	\$100.00
	Ohio Valley Bank	\$100.00
	Paul R. Hutchins Surveying	\$200.00

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	Swann's Lawns, LLC	\$100.00
	Stewart Electric	\$100.00
	Clark's Giovanni's	\$100.00
	Anonymous	\$100.00
	Ethan and Shyla Michael	\$100.00
	Slark's Collision	\$100.00
	Slark's Tire Service	\$100.00
	Sheward-Fulks Insurance	\$100.00
	JVC Metals	\$ 50.00
	Peoples Bank	\$200.00
FFA	Pam Updike	\$ 80.00

Mr. French made a second to the motion.

**Roll Call Vote: 5 yea**

Stewart yea French yea Elcess yea Evans yea Howard yea

**092-24 Executive Session**

Mrs. Stewart made the motion to enter into executive session for the current form, RC 121.22 for (1) the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees; (5) matters required to be kept confidential by federal law, rules or state statutes. Mr. Elcess made a second to the motion.

*The board invited Mr. Mantell and Ms. Harrison to enter into executive session.*

*The board entered into executive session at 5:41 p.m. and exited at 6:14 p.m.*

**093-24 Adjournment 6:15 p.m.**

Mr. Elcess made the motion to adjourn. Mrs. Stewart made a second to the motion.

**Roll Call Vote: 5 yea**

Elcess yea Stewart yea Evans yea French yea Howard yea

The next regularly scheduled meeting will be held on January 8, 2025 at 5:30 p.m.

\_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Treasurer